REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL ELEVEN

SUMMARY REPORT

Thursday, January 20, 2022

Action/Request	Person Responsible
1. <u>Approval of Minutes – a</u> RESOLVED to approve the Regular Meeting Minutes of December 16, 2021, were approved by general consent of the board to stand as presented.	Recording Secretary Mutual Board
2. <u>New Business – a</u> RESOLVED to approve that the review of the Mutuals' operating accounts, reserve accounts, current year's actual operating revenues and expenses compared to the current year's budget, the latest account statements prepared by financial institutions where the mutual has its operating and reserve accounts, and the income and expense statement for the Mutual's operating and reserve accounts have been approved; and, further, that per Civil Code Section 5500(a)-(f), the check register, monthly general ledger, and delinquent assessment receivable reports have been reviewed for the month of December 2021.	Mutual Board Mutual Administration Finance
3. <u>New Business – b</u> RESOLVED to ratify resolution dated on 12/16/2021 "RESOLVED to award a 3-year landscaping contract with J&J Landscaping from 1/01/2022 – 12/31/2024, at a cost not to exceed $422,640. Funds to come from Landscape Extras and authorize the President to sign any necessary documentation.".	Mutual Board Finance
4. <u>New Business – c</u> RESOLVED to approve to authorize Mutual Administration to send out an Opt-Out Notice to Mutual 11 shareholders, allowing the shareholder to remove their name, property address, mailing address, and/or email address from the membership list, per Civil Code §5220 Membership List Opt-Out.	Mutual Board Mutual Administration Stock Transfer
5. <u>New Business – e</u>	Mutual Board Physical Property

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RESOLVED to approve J&J Landscape proposal to replace Rotor Sprinklers at buildings 286J, 269D, 268F, 268D, 280J, 282G, 267A and 267D located on Greenbelt, end of triangle on building 265 (2 Rotor Sprinklers) and building 262 located on Greenbelt in Mutual 11, for cost of $65.00 each Rotor Sprinkler, at a cost not to exceed $715. Funds to come from Landscape Extras and authorize the President to sign any necessary documentation.	Building Inspector Finance
6. <u>New Business – f</u> RESOLVED to approve J&J Landscape proposal to fix broken pipes located at buildings 269D, 270F, 270G, 280F, 282L, 278F, 277A, 261C, 269B (2 broken pipes), 268 in front of Greenbelt, 281A on Greenbelt, 283E on Greenbelt in Mutual 11, at a cost not to exceed $1,250. Funds to come Landscape Extras and authorize the President to sign any necessary documentation**.**	Mutual Board Physical Property Building Inspector Finance
7. <u>New Business - g</u> RESOLVED to approve J&J Landscape proposal to move sprinklers at buildings 285 and 286 in Mutual 11, at a cost not to exceed $1,400. Funds to come from Landscape Extras and authorize the President to sign any necessary documentation.	Mutual Board Physical Property Building Inspector Finance
8. <u>New Business – k</u> RESOLVED to a approve J&& Landscape to trim trees located at buildings 269A and 269L (New Zealand Christmas Tree) at a cost of $200 each tree, building 268D (Carrotwood Tree) at a cost of $250, building 268B (Carrotwood Tree) at a cost of $200, between buildings 280 and 268 (Jacaranda Trees) at a cost of $700 for all three trees, building 281F (Ash Tree) also to reduce the crown at a cost of $500, building 286I (Brazilian Tree) at a cost of $300, building 283A (Ficus Tree) at a cost of $250, building 284G (New Zealand Christmas Tree) at a cost of $250, building 284I (New Zealand Christmas Tree) at a cost of $300, Building 283J (Maleluca Tree) at a cost of $200, building 278L (New Zealand Christmas	Mutual Board Physical Property Building Inspector Finance

REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL ELEVEN

SUMMARY REPORT

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Action/Request	Person Responsible
Tree) at a cost of $175, building 277A (Podocarpus Tree) at cost of $250, building 278H (Ficus Tree) at a cost of $125, building 277E (Podocarpus) at a cost of $200, building 277G (Liquid Amber) at a cost of $200, building 274 against the wall (Four Eucalyptus Trees) at a cost of $1,050 for all four and building 274B (Elder Tree) at a cost of $300 for a total cost not to exceed $5,650. Funds to come from Landscape Trees and to authorize the President to sign all necessary documentation.	
9. New Business – I RESOLVED to authorize Mutual 11 Secretary to fill out and sign Transfer Resolution Form per Civil Code 5502.	Mutual Board
Follow-Ups for Next Regular Board Meeting **1. Monthly Finances** **2. Discuss and vote to approve how many gutters need to be cleaned.** **3. Discuss and vote to make a rule regarding stop leaks - ice makers.** **4. Discuss and vote to make a rule change implementing a fine for trash abuse.** **5. Discuss and vote on concrete repair in M11 parking lots due to trip and fall hazards.** **6. Discuss and vote to approve roofing contract.**	Recording Secretary