

A G E N D A
REGULAR MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL ELEVEN
February 16, 2017
1:30 p.m.

1. CALL TO ORDER, *PLEDGE OF ALLEGIANCE*
2. ROLL CALL
3. INTRODUCTION OF GRF REPRESENTATIVE, GUEST(S) AND STAFF:
 Ms. Greer, GRF Representative
 Ms. Hopkins, Mutual Administration Director
 Mr. Salazar, Building Inspector
 Ms. Day, Recording Secretary
4. APPROVAL OF MINUTES – **Regular Meeting of January 19, 2017**
 Special Meeting February 7, 2017 (Page 2)
5. BUILDING INSPECTOR'S REPORT (Pages 3-4) Mr. Salazar
6. UNFINISHED BUSINESS –
 No Unfinished Business
7. NEW BUSINESS –
 - a. Produce 36 Orientation Books with flyers
 - b. Discussion of parking on Mutual Property: Contractors and Caregivers
 - c. Paint 120 Lamp posts not to exceed \$6,000
 - d. Purchase of 62 cinder blocks to distance the dryers from the walls
(cost not to exceed \$250.00 including installation)
8. CHIEF FINANCIAL OFFICER'S REPORT Mrs. Baker
9. GRF REPRESENTATIVE Ms. Greer
10. MUTUAL ADMINISTRATION DIRECTOR Ms. Hopkins
11. DIRECTOR(S)' COMMENTS
12. ANNOUNCEMENTS
13. SHAREHOLDER(S)' COMMENTS (2-3 minutes)
14. ADJOURNMENT
15. EXECUTIVE SESSION (legal, member issues)

STAFF SECRETARY WILL LEAVE THE MEETING AT 4:00 P.M.
NEXT MEETING: MARCH 16, 2017, at 1:30 p.m.
CLUBHOUSE THREE, ROOM 9

**MINUTES OF THE SPECIAL (AGENDA) MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL ELEVEN**

February 7, 2017

A Special Meeting of the Board of Directors of Seal Beach Mutual Eleven was called to order by President Mandeville at 9:30 a.m. on Tuesday February 7, 2017, in the Physical Property Department Conference Room.

Those members present were: President Mandeville, Secretary French, CFO P. Baker, and Directors Hemry and R. Baker. Vice President Newport was absent. Also present were two shareholders of Mutual Eleven.

The purpose of the meeting was to discuss items for the February 2017 Board Meeting agenda.

President Mandeville adjourned the meeting at 11:30 a.m.

Attest
Shirley French, Secretary
SEAL BEACH MUTUAL ELEVEN
ka: 2/9/17

INSPECTOR MONTHLY MUTUAL REPORT

MUTUAL: 11

INSPECTOR: Jay Salazar

MUTUAL BOARD MEETING DATE: February 16, 2017

Print Date: 2/9/2017

PERMIT ACTIVITY

UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	START DATE	COMP. DATE	CHANGE ORDER	FINAL INSPECTION	CONTRACTOR / COMMENTS
281C	Remodel	CITY	08/24/16	11/02/16	YES		J-Squared General
282E	Remodel	CITY	10/17/16	02/27/17	YES		Darrell Peek
270L	Washer Dryer Install	CITY	11/28/16	12/22/16	Pending		LW Décor, Inc.
276A	Room Modification WIC	CITY	10/27/16	11/30/16	Pending		LW Decor
279H	HVAC Installation	CITY	11/16/16	02/16/17	NO		Greenwood
277E	Minor Kitchen Remodel	CITY	11/28/16	01/28/17	NO		LW Decor
275H	Interior Window Fill	GRF	11/30/16	01/30/17	Pending	2/1, 2/6/17	LW Decor
280G	Window Replacements	CITY	01/06/17	01/11/17	NO		HHCM, Inc.
274C	HVAC Installation	CITY	01/02/17	03/30/17	NO		Greenwood
274C	Flooring Installation	GRF	01/15/17	02/15/17	NO	02/01/17	Kary's Karpel
281E	Flooring Installation	GRF	02/17/17	02/01/17	NO		Bixby Knolls Carpet
271J	Window Installation	CITY	02/27/17	03/06/17	NO		Seaport Windows & Doors
UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	START DATE	COMP. DATE	CHANGE ORDER	FINAL INSPECTION	CONTRACTOR / COMMENTS

Completed
Pending Issue

ESCROW ACTIVITY

UNIT #	NMI	PLI	NBO	FI	FCOEI	COE DATE	ROF	DOCUMENTS/ COMMENTS
265C		08/29/16						
273C		10/04/16	01/30/17	02/01/17	02/14/17	02/15/17		
271E		10/24/16						
263J		11/15/16	01/11/17	01/11/17	01/24/17	01/25/17		
280F		12/20/16						
284B	12/20/2016							
274C		01/24/17						
270H		01/31/17	02/09/17	02/16/17	03/01/17	03/03/17		
285F		02/02/17						
UNIT #	NMI	PLI	NBO	FI	FCOEI	COE DATE	ROF	DOCUMENTS/ COMMENTS

NMI = New Member Inspection PLI = Pre-Listing Inspection NBO = New Buyer Orientation

FI = Final Inspection FCOEI = Final COE Inspection ROF = Release of Funds

Completed

