

**A G E N D A**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**SEAL BEACH MUTUAL ELEVEN**  
**April 20, 2017**  
**1:30 p.m.**

1. CALL TO ORDER, *PLEDGE OF ALLEGIANCE*
2. ROLL CALL
3. INTRODUCTION OF GRF REPRESENTATIVE, GUEST(S) AND STAFF:  
    Ms. Greer, GRF Representative  
    Ms. Hopkins, Mutual Administration Director  
    Mr. Salazar, Building Inspector  
    Ms. Day, Recording Secretary
4. APPROVAL OF MINUTES – **Regular Meeting of March 16, 2017**
5. BUILDING INSPECTOR’S REPORT (pages 2-3) Mr. Salazar
6. UNFINISHED BUSINESS – None
7. NEW BUSINESS –
  - a. Finish end of carport landscape with drought-tolerant plants, not to exceed \$8,000 – Total Landscape – extras Fall Project
  - b. “WASH” Multi-Family Laundry Systems (since 1947) - \$17 per washer/dryer per month, for 30 dryers and 30 washers = \$1,020 per month – charge .25¢ per load to dry. Research further.
  - c. New ballast and LED bulbs – when ballast in living room goes out, Service Maintenance replace with new ballast and LED bulbs, at a cost of \$4 less to Mutual
  - d. Cumulative Voting
  - e. Cancel May 18 Board Meeting due to the Annual Shareholders’ Meeting on May 25
8. CHIEF FINANCIAL OFFICER’S REPORT Mrs. Baker
9. GRF REPRESENTATIVE Ms. Greer
10. MUTUAL ADMINISTRATION DIRECTOR Ms. Hopkins
11. DIRECTOR(S’) COMMENTS
12. ANNOUNCEMENTS
13. SHAREHOLDER(S’) COMMENTS (2-3 minutes)
14. ADJOURNMENT
15. EXECUTIVE SESSION (legal, member issues)

**STAFF SECRETARY WILL LEAVE THE MEETING AT 4:00 P.M.**

**NEXT REGULAR BOARD MEETING: JUNE 15, 2017, at 1:30 p.m.**  
**CLUBHOUSE 3, ROOM 9**

**ANNUAL SHAREHOLDERS’ MEETING**  
**at 10:00 a.m. in CLUBHOUSE 4**

# INSPECTOR MONTHLY MUTUAL REPORT

MUTUAL: **11**

INSPECTOR: **Jay Salazar**

MUTUAL BOARD MEETING DATE: **April 20, 2017**

Print Date: 4/12/2017

## PERMIT ACTIVITY

UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	START DATE	COMP. DATE	CHANGE ORDER	FINAL INSPECTION	CONTRACTOR / COMMENTS
282E	Remodel	CITY	10/17/16	03/28/17	YES		Darrell Peek
270L	Washer Dryer Install	CITY	11/28/16	12/22/16	NO	02/13/17	LW Décor, Inc.
276A	Room Modification WIC	CITY	10/27/16	11/30/16	NO	03/14/17	LW Decor
277E	Minor Kitchen Remodel	CITY	11/28/16	01/28/17	YES		LW Decor
280G	Window Replacements	CITY	01/06/17	01/11/17	NO	03/17/17	HHCM, Inc.
281E	Flooring Installation	GRF	02/17/17	02/01/17	NO	04/06/17	Bixby Knolls Carpet
271J	Window Installation	CITY	02/27/17	03/06/17	NO	03/17/17	Seaport Windows & Doors
265L	Washer/Dryer Install	CITY	02/27/17	03/15/17	NO	03/10/17	Ogan Construction
275C	Window Installation	CITY	03/05/17	04/05/17	NO		CA Delux Window
275C	Skylight Installaion	GRF	03/05/17	04/05/17	NO	03/17/17	Sklights+
275A	Decco Block Fill-in	GRF	03/06/17	03/30/17	NO	04/06/17	M&M Construction
280K	Flooring Install	GRF	03/17/17	04/17/17	NO	04/06/17	Kary's Karpel
275A	Remove & Replace a Skylight	GRF	03/20/17	04/20/17	NO	04/06/17	Sklights+
270H	Bathroom Remodel	CITY	03/25/17	06/13/17	NO		Kangs Construction
275C	Sound Proof Walls	CITY	04/01/17	04/30/17	NO	04/06/17	M&M Construction
265A	Bus Stop Bench Install	GRF	04/02/17	05/01/17	NO		John's Landscape Co.
UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	START DATE	COMP. DATE	CHANGE ORDER	FINAL INSPECTION	CONTRACTOR / COMMENTS

Completed  
Pending Issue

## ESCROW ACTIVITY

UNIT #	NMI	PLI	NBO	FI	FCOEI	COE DATE	ROF	DOCUMENTS/ COMMENTS
265C		08/29/16						
273C		10/04/16	01/30/17	02/01/17	02/14/17	02/15/17	03/29/17	
271E		10/24/16	04/10/17	04/12/17	04/25/17	04/26/17		
263J		11/15/16	01/11/17	01/11/17	01/24/17	01/25/17	03/29/17	
280F		12/20/16	03/30/17	04/03/17	04/14/17	04/17/17		
284B	12/20/2016							
274C		01/24/17	02/24/17	03/03/17	03/16/17	03/17/17	03/23/17	
270H		01/31/17	02/09/17	02/16/17	03/01/17	03/03/17	03/23/17	
285F		02/02/17	03/17/17	03/24/17	04/06/17	04/07/17		
278H		02/21/17						
269D		03/24/17	04/07/17	04/07/17	04/19/17	04/20/17		
274G		03/15/17	03/29/17	03/30/17	03/12/17	04/13/17		SB/SA
286B		03/28/17	04/10/17	04/12/17	04/25/17	04/26/17		
277E		04/04/17						
280K		04/06/17						
277K		04/13/17						
279E		04/18/17						
284C	4/12/2017							
UNIT #	NMI	PLI	NBO	FI	FCOEI	COE DATE	ROF	DOCUMENTS/ COMMENTS

NMI = New Member Inspection PLI = Pre-Listing Inspection NBO = New Buyer Orientation

FI = Final Inspection FCOEI = Final COE Inspection ROF = Release of Funds

Completed

# INSPECTOR MONTHLY MUTUAL REPORT

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INSPECTOR: Jay Salazar

MUTUAL BOARD MEETING DATE: April 20, 2017

Print Date: 4/12/2017

CONTRACTS	
CONTRACTOR	PROJECT
MJ Jurado	Parking Lots Asphalt Project
Going Out to Bid	Re-Roof Laundry Rooms (Dryrot and Termite Damgage Repairs)
Advance Painting	Paint Walkway Light Posts

MUTUAL & SHAREHOLDER SITE VISITS	
UNIT	PURPOSE
282A	Water Intrusion Inspection
278H	Vacant Unit Inspection
278I	Vacant Unit Inspection
278J	Vacant Unit Inspection
278L	Vacant Unit Inspection
280L	Gutter Inspection/Repair
NA	Special Inspection
270L	Permitted Construction Follow-up Inspection
269H	Water Odor Inspection
271H	Fenn Inspection
276F	Copper Repipe Inspection
276I	Copper Repipe Inspection
265E	Termite Inspection
278B	Shower Inspection